EdiTC
EDUCATION & INFORMATION TECHNOLOGY CENTRE

Registration Form
(To digitally sign, this form must be opened in Adobe Acrobat or Reader)

Seminar Code: **Title:**   **Start Date:**

* Required

A. Organization's Details (if applicable)

* Company/Organization:		* Size:	
Economic Activity:		* Telephone:	
Address:		Postal Code:	
* Authorised person for the registration:		* Email:	
		* Direct Telephone:	
* **Number of participants:**			

B. Participant's Details (1)

* Title:	* Name:	* Surname:	
Title/ Job Position:		* Email:	
Job description:		* Mobile:	
Reasons for participating in the seminar:			
If lunch is included in the seminar, please state below any dietary preferences:			

B. Participant's Details (2)

* Title:	* Name:	* Surname:	
Title/ Job Position:		* Email:	
Job description:		* Mobile:	
Reasons for participating in the seminar:			
If lunch is included in the seminar, please state below any dietary preferences:			

B. Participant's Details (3)

* Title:	* Name:	* Surname:	
Title/ Job Position:		* Email:	
Job description:		* Mobile:	
Reasons for participating in the seminar:			
If lunch is included in the seminar, please state below any dietary preferences:			

B. Participant's Details (4)

* Title:	* Name:	* Surname:	
Title/ Job Position:		* Email:	
Job description:		* Mobile:	
Reasons for participating in the seminar:			
If lunch is included in the seminar, please state below any dietary preferences:			

B. Participant's Details (5)

* Title:	* Name:	* Surname:	
Title/ Job Position:		* Email:	
Job description:		* Mobile:	
Reasons for participating in the seminar:			
If lunch is included in the seminar, please state below any dietary preferences:			

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C. Participation Cost

PARTICIPATION IN THE SEMINAR IS PREPAID (at least three days before the start of the seminar)

Please invoice: The participant   The company   Not applicable

Please select:

Participants are entitled the Human Resource Development Authority (HRDA) subsidy   €233

Participants are **not** entitled the Human Resource Development Authority (HRDA) subsidy   €590

Participants are unemployed and registered at Public Employment Service   Please contact us at 77777252

Cheques must be issued to **EDITC Ltd** and payment can be made directly through deposit to the account of the company

Account Name: EDITC LTD   **Account Number**: 115-01-068696-01
IBAN:CY19 0050 0115 0001 1501 0686 9601   **SWIFT/BIC**:HEBACY2N

D. Terms and conditions for participation in EDITC seminars

1. EDITC will inform the client upon receipt of the application form. Written confirmation for the implementation of the training program will be sent within 3-5 days before the start date of the seminar. In exceptional cases written confirmation may be sent one day before the start of the program. **Participants are encouraged to contact the company in case they did not receive the confirmation.**

2. Cancellations should be done in writing at least 5 working days prior to the start date of the seminar. Cancellations that do not meet the above term are invoiced the entire cost of the seminar.

3. The company has the right to cancel or postpone a training program up to one day before the start date of the program.

4. All registrations are strictly prepaid except for credit customers.

5. Participants with less than 75% attendance cannot be subsidized by the HRDA and in such a case the participants (or their company) will have to pay the amount of the HRDA subsidy.

6. In case of subsidized programs by the HRDA all the required forms of HRDA must be sent to EDITC before the start of the training program.

7. Digital Certificates of participation are issued to participants after the completion of the course provided that their financial obligations and obligations regarding HRDA forms are settled.

   * **We agree with the above terms and conditions**

* Signature: * Date:

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Acrobat or Reader)*

Stamp (in case of company):