



Adobe Photoshop is a software that is extensively used for raster image editing, graphic design and digital art. Photoshop, the benchmark for digital imaging excellence, provides strong performance, powerful image editing features, and an intuitive interface.

This course is for beginners or anyone who does not have experience with Adobe Photoshop and wants to learn how to use the program. Starting from an overview of the tools in Photoshop, and moving into some basic image-editing techniques, the instructor will work through the functionality available and empower users with their skills necessary to create a variety of digital images.



ADOBE PHOTOSHOP

Adobe Photoshop - Basics

Code: ED19B13

Duration: 10 hours

Start Date: 31/10/2019

Audience Profile:

Newcomers in Photoshop, Web Developers, Web Designers, Social Media Officers, staff from the Information Technology Department and Managers of SME enterprises.

Prerequisites for Participation:

Good Knowledge of computers and Internet

Training Language:

Greek or English

Training Materials:

Step by Step training materials in the English Language

Methodology:

Lecture, discussion, demonstration and practice.

Course Objectives:

Upon completion of this course the participants will :

- Understand Photoshop interface and workflow
- Be able to use digital editing tools
- Be able to manipulate, create, and edit digital images for print or web
- Be able to specify appropriate file formats



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Adobe Photoshop - Basics

Venue: EDITC Conference Center,
16 Imvrou Street,
1055 Nicosia

Dates and Times

Dates	Times
31/10/2019	8:15-13:15
1/11/2019	8:15-13:15

Participation Cost

The cost includes notes, certificate and coffee breaks.

	Total Cost	HRDA Subsidy	Net Cost
Participation Cost	€175	€0	€175
For Unemployed	Please contact us		

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Adobe Photoshop - Basics

Course Topics:

Unit 1

Getting to Know Adobe Photoshop

- Starting Adobe Photoshop.
- The Welcome Experience.
- The Photoshop CC Workspace.
- Understanding Panels.
- Working With Panels and Panel Groups.
- Understanding the Tools Panel.
- Working With the Tools Panel.
- Resetting the Tools Panel.
- Understanding the Options Bar.
- Opening an Existing File.

Your First Adobe Photoshop Document

- Creating a New Document.
- Customizing and Saving Workspaces.
- Understanding the Preferences.
- Saving a Document.

Navigating Images in Adobe Photoshop

- Understanding the Document Window.
- Navigating With the Zoom Tool.
- Navigating With the Hand Tool.
- Navigating With Keyboard Shortcuts.
- Understanding Screen Modes.
- Working With Tabbed Documents.

Adobe Photoshop Digital Image Basics

- Understanding File Formats.

- Understanding Image Size Versus Resolution.
- Understanding File Size.

Making Selections in Adobe Photoshop

- Using the Marquee Tools.
- Understanding the Lasso Tools.
- Using the Lasso Tool.
- Using the Polygonal Lasso Tool.
- Using the Magnetic Lasso Tool.
- Using the Quick Selection Tool.
- Using the Magic Wand Tool.
- Add to or Subtract From a Selection.
- Saving a Selection.
- Understanding the Refine Edge Dialog Box.
- Selecting With Colour Range.

Working With Adobe Photoshop Layers

- Understanding Layers.
- Understanding the Layers Panel.
- Creating a New Layer.
- Working With Layers.
- Adding Images to Layers.
- Working With Layers.
- Working With the Background Layer.
- Changing the Layer Stacking Order.
- Changing Layer Opacity.
- Transforming Layers.
- Organising Layers Into Groups.

Resizing Images in Adobe Photoshop

- Understanding Resizing and Resampling.



Adobe Photoshop - Basics

- Resizing an Image for Printing.
- Resampling an Image for Email or Web.
- Guidelines for Cropping Images.
- Understanding the Crop Tool Options Bar.
- Cropping Images.
- Cropping Images to a Preset Size.
- Applying a Non-Destructive Crop.
- Using the Crop Tool to Add a Border.

Colour in Adobe Photoshop

- Colour Fundamentals.
- Understanding the Colour Panel.
- Applying Colour With the Colour Panel.
- Selecting Colours Using the Swatches Panel.
- Selecting Colours Using the Eyedropper.
- Selecting Colours Using the Hue Cube.
- Identifying a Colour.

Unit 2

Working With Text in Adobe Photoshop

- Understanding Vector Based Text.
- Adding Point Text.
- Changing Text Size.
- Changing Text Colour.
- Changing the Font Family.
- Editing Text.
- Creating a Custom Path Frame.
- Filling Text With an Image.
- Creating and Applying Paragraph Styles.
- Creating and Applying Character Styles.

- Creating a Watermark.

Shapes in Adobe Photoshop

- Drawing a Standard Shape.
- Drawing a Custom Shape.
- Drawing a Straight Line.
- Selecting and Editing Shape Layers.
- Understanding Smart Guides.
- Using Smart Guides to Position Shapes.

Adobe Photoshop Retouching and Repairing

- Understanding the Retouch and Repair Tools.
- Removing Blemishes.
- Reducing Wrinkles.
- Removing Stray Hairs.
- Whitening Teeth.
- Intensifying Eye Colour.
- Removing Red Eye.
- Sculpting With Liquify.
- Removing Unwanted Objects and Wires.
- Moving Objects Using Content Aware.
- Using the Clone Stamp Tool.

Saving in Adobe Photoshop

- Understanding Saving.
- Saving Layered Files.
- Saving PSD Images in Another Format.
- Understanding the Save for Web Dialog Box.
- Optimising Photos for the Web Part 1.

Printing in Adobe Photoshop

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EDITC

EDUCATION & INFORMATION TECHNOLOGY CENTRE

***Making Training
an enjoyable experience***

Adobe Photoshop - Basics

- Printing Single Images.
- Understanding the Print Dialog Box.
- Using the Print Dialog Box.
- Understanding Printing Marks.

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Contact Us Tel: 77 77 72 52 , Fax: +22466635, email: training@editc.com
Visit our new web site at www.editc.eu



Registration Form

Seminar Code: ED19B13 – Title: Adobe Photoshop Basics

Start Date: 31/10/2019

A. Organization's details (if applicable)

Company/Organization:		Size:	<input type="checkbox"/> Small	<input type="checkbox"/> Medium	<input type="checkbox"/> Large
Economic Activity:		Telephone:		Fax:	
Address:		Postal Code:			
Person responsible for the registration:		Email:			
		Direct Telephone:			

B. Participant's details (1)

<input type="checkbox"/> Mr <input type="checkbox"/> Ms	Name	Surname			
Title/ Job Position:		Email:			
Job description:		Telephone/Mobile:	Fax:		
Reasons for participating in the seminar:					
Please fill this section if there are special requests for the lunch provided (only in the case that lunch is included)					
<input type="checkbox"/> Fasting <input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan					
<input type="checkbox"/> They will participate to the seminar more than one participants (<i>In this case please fill in the second page as well</i>)					

C. Participation Cost

PARTICIPATION IN THE SEMINAR IS PREPAID (at least three days before the start of the seminar)

Please invoice The participant The company Credit Customer Number (if applicable):

Participation Cost: € 175

Cheques must be issued to **EDITC Ltd** and payment can be made directly through deposit to the account of the company

Account Name: EDITC LTD

Account Number: 115-01-068696-01

IBAN: CY19 0050 0115 0001 1501 0686 9601

SWIFT/BIC: HEBACY2N

D. Terms and conditions for participation on EDITC seminars

- The company accepts registrations for participation in the seminars at least 5 working days prior to the start of the seminar. EDITC does not commit to accept any registrations received in less than 5 working days before the start of the training program.
- Written cancellations received 5 working days before the start of the training program are accepted and in the case where a payment has been made by the client, the full amount is reimbursed to the client. Cancellations that do not meet the above term are invoiced. The client may replace the participants) provided that they meet the criteria for participation on this program.
- The company has the right to cancel or postpone a training program up to one day before the start date of the program. All prepayments are returned to clients.
- All registrations are strictly prepaid except credit customers. EDITC will not allow the entry of participants in the class unless their financial obligations have been settled.
- EDITC will inform the client upon receipt of the application form. Written confirmation for the implementation of the training program will be sent within 3-5 days before the start date of the seminar. In exceptional cases written confirmation may be sent one day before the start of the program. **Participants are encouraged to contact the company in case they did not receive the confirmation.**
- Participants with less than 75% attendance cannot be subsidized by the HRDA and in this case the participants (or their company) will have to pay the amount of the subsidy (in addition to their own payment amount).
- In case of subsidized programs by the HRDA all the required forms of HRDA must be sent to EDITC before the start of the training program. EDITC will not allow the entry of participants in the class unless the HRDA forms have been submitted to EDITC.
- Certificates of participation will be given to participants after the completion of the course provided that their financial obligations and obligations regarding HRDA forms are settled. Otherwise certificates will be mailed as soon as the above obligations are settled.

We agree with the above terms and conditions

Signature:

Date:

Stamp (in case of company):



Registration Form

B. Participant's Details (2)

<input type="checkbox"/> Mr <input type="checkbox"/> Ms	Name		Surname	
Title/ Job Position:			Email:	
Job description:			Telephone/Mobile:	Fax:
Reasons for participating on the seminar:				
Please fill this section if there are special requests for the lunch provided (only in the case that lunch is included) <input type="checkbox"/> Fasting <input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan				

B. Participant's Details (3)

<input type="checkbox"/> Mr <input type="checkbox"/> Ms	Name		Surname	
Title/ Job Position:			Email:	
Job description:			Telephone/Mobile:	Fax:
Reasons for participating on the seminar:				
Please fill this section if there are special requests for the lunch provided (only in the case that lunch is included) <input type="checkbox"/> Fasting <input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan				

B. Participant's Details (4)

<input type="checkbox"/> Mr <input type="checkbox"/> Ms	Name		Surname	
Title/ Job Position:			Email:	
Job description:			Telephone/Mobile:	Fax:
Reasons for participating on the seminar:				
Please fill this section if there are special requests for the lunch provided (only in the case that lunch is included) <input type="checkbox"/> Fasting <input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan				

B. Participant's Details (5)

<input type="checkbox"/> Mr <input type="checkbox"/> Ms	Name		Surname	
Title/ Job Position:			Email:	
Job description:			Telephone/Mobile:	Fax:
Reasons for participating on the seminar:				
Please fill this section if there are special requests for the lunch provided (only in the case that lunch is included) <input type="checkbox"/> Fasting <input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan				

We agree with the above terms and conditions

Signature:

Date:

Stamp (in case of company):